Kansas Health Policy Authority
Operational Policy

Coordinating health & health care for a thriving Kansas

Title: Replacement of Hardware
Number: POL-IT:2007-08
Effective date : November 8, 2007
Date Revised: None
Date of Annual Review: December 15, 2008
Authority: POL-IT:2007-01

CATEGORY
Information Technology

SUBJECT
Hardware replacement

BACKGROUND
It is industry best practices to have policies documented that support information technology business decisions. Many factors are considered in replacing hardware within an organization such as business needs, risk mitigation, financial planning, and enterprise information technology architecture.

POLICY STATEMENT
The Kansas Health Policy Authority (KHPA) must keep an inventory of all hardware owned by the agency.

KHPA must perform an inventory audit of all hardware owned by the agency on an annual basis, at minimum.

The KHPA Information Systems Director is responsible for determining the planned replacement of all hardware devices.

The KHPA Information Systems Director oversees hardware replacements to ensure hardware capabilities are consistent with software used for business purposes.

The KHPA Information Systems Director ensures hardware manufacture warranties are current for applications that are deemed critical based on the agency's business continuity plan.

SPONSOR/CONTACT
Chief Operations Officer